

**Prof. Dr. M.B. ASWATH NARAYANAN, B.Sc., M.D.S.,
REGISTRAR**

Rc.No. SII(3)/29691/2023

Dated. 01.02.2024

To

The Printers

Sir,

Sub	Stores – The Tamil Nadu Dr. M.G.R. Medical University – Chennai – Printing and Supply of Degree Certificate and Lamination Pouch - Quotation Called for- Regarding.
-----	---

I am to request you to quote your rate for Printing and Supply of
of 30,000 Nos. of Degree Certificate and 30,000 Nos. of Lamination Pouch for the use of this
University. The Specification is as given below:

Degree Certificate :

1.	Printing	Both side offset
2.	Printing sheet used	Teslin Sheet
3.	Printing Sheet Thickness	250 Micron Thickness
4.	Size	A4 (21 x 29 cm)
5.	Content	As per the sample
6.	Security Features	(A) The T.N. Dr. M.G.R. Medical University text In UV printing – Colour changing (B) Micro text printing (C) While emblem on the red seal on the front left bottom corner (D) Multi colour stamp of University emblem on the left.
7.	Serial No.	From D.C.No.00001/2024 onwards on the backside of the certificate.
8.	Remarks	“Prepared by” and “Checked by” to be printed in small boxes on the back side bottom centre.

Lamination Pouch :

1. Printing sheet thickness – 175 Micron thickness
2. Size - Front 225 x 310 mm
Back cut with 4 cms

Your quotation should be addressed to the Registrar of this University on or before 8.02.2024 in a sealed cover duly superscribed as **“Quotation for Printing and Supply of Degree Certificate and Lamination Pouch due on 08.02.2024”**. The quotation must be kept in a sealed cover (with sealing wax) duly certified with signature and superscribed as prescribed along with request for acknowledgement. Unsealed cover without request of acknowledgement will be summarily rejected.

REGISTRAR